



**St John's CE Primary School**

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Subject: Medication on School Trips

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Name: <b>Miss Ann Other</b>
Class: <b>3B</b>

Dear Parents / Carers

We want every child to be able to fully participate in all aspects of trips. Staff are willing to administer medications to facilitate this. We need some help from you to ensure we do this safely for all children.

Signed permission is required for any medication that we administer. The only exception to this would be medicine prescribed or given in an emergency situation by medical staff.

Medication should be handed to office staff before the visit. It will be handed back to you.

Medication should be prescribed and in the original container and original instructions.

Medication should be clearly labelled.

No medication should be given to your child to look after or packed in your child's belongings. This is unsafe for all children.

#### Inhalers

For residential trips, please ensure that your child has at least two blue inhalers to take and their brown preventative inhaler if they require it.

Please ensure that your child's asthma plan is up to date.

#### Travel Sickness Tablets

Even a single tablet for the return visit must follow the above procedure. However, they do not have to be prescribed.

Should you have any questions, please speak to a member of the office staff who will do their very best to assist you.

Yours faithfully

Mrs A Lane  
Deputy Head Teacher